

The NOVARTIS Foundation (Japan) for the Promotion of Science
The Guideline for Recommendation of the Candidate
“The Novartis Research Grant” FY 2018

1. Objective of the Grant

This program is aimed to support creative research in the field of biology, life sciences, related chemistry and information sciences. By using medicines (including unapproved drugs) for human, research that clarifies the effectiveness and/or safety of the medicines is out of scope in the grants.

2. Amount of the Grant

The grant is offered to about 37 researchers in amount of JPY 1.0 million/researcher.

3. The period of the grant is one year (April 1, 2019 – March 31, 2020). No expansion is allowed.

4. Qualification of the Candidate

(1) The grant is offered to the research to be carried out in Japan. The candidate must, in principle, have a doctorate (or is scheduled to obtain within the fiscal year concerned). Nationality of the candidate is not asked.

(2) The single handed research and joint research as well shall be eligible, given the candidate takes a central role.

(3) In case the candidate received the grant in the past, three years will have to elapse and the objective of research must be different from the one then received.

In case the co-researcher, who received the grant in the past, takes a role of co-researcher in the form of a joint research, the objective of the research to be applied by the candidate must be different from the one then received by the co-researcher.

(4) A researcher who belongs to laboratory of the selection committee member or

who collaborates with selection committee member(s) of the Foundation shall not be an applicant for the grant program.

5. Recommendation of the Candidate

- 1) The candidate should be recommended by president or dean of faculty of the designated universities or director of the designated research institutes.
- 2) The candidate can be recommended by member of the Board of Trustees or Board of Counselors of the Foundation. (On the candidates who do not belong to the institutes which are designated, secretary of the Foundation may be able to mediate appropriate Board member of the Foundation for recommendation.
In such case, Application Form filled with necessary information should be sent to the secretary by Aug. 15.

6. Number of Recommendation

One recommender is authorized to recommend one candidate. It is not allowed to pass the recommending right to the others.

7. Submission of Application Paper

The application paper (application form, recommendation form; the latter is in the Japanese site) prescribed by the Foundation (download from the web site, <http://japanfoundation.novartis.org/>) must be used and total number of pages should be within 5 and the recommendation form should be signed by an authorized recommender prior to submission. The application form and the signed recommendation form should be uploaded in the homepage (HP) of the Foundation as PDF and the original recommendation form with signature and 3 sets of application form should be sent to the Foundation no later than September 14, 2018.

- 1) Application form: upload to the HP and 3 sets document should be sent (mail)
File name: name (abbreviated affiliation name) application.pdf
- 2) Recommendation form: Uploaded in HP and sent to the original form with imprint should be sent to the Foundation

File name: name (abbreviated affiliation name) recommendation.pdf

Documents and files should be uploaded once (deadline: September 14 (Friday)). Application in English is acceptable as long as a foreign is the candidate. E-mail will be sent to the applicant when Foundation receives.

Entry in Application Paper

- (1) The candidate is asked to fill in the application paper by means of word-processing type writing.
- (2) The candidate is asked to describe the number of the field of science for the proposed research in the column on page 1 from the table on page 5.
- (2) The candidate of non-Japanese may fill in the application paper in English. Please ask Japanese staff in your laboratory for help when filling the recommendation form and application slip.

8. Period for application

July 2018 ~ September 14 (FRI) (deadline)

- (3) Assessment and Selection of Application papers

Application papers shall be assessed and selected by Screening Committee of the Foundation, and successful candidates shall be decided by the Board of Trustees of the Foundation in February 2019.

- (4) Notification of the Result of Selection

The result of selection shall be notified in writing to both the candidate and his/her recommender by the end of February 2019.

- (5) Offer of the Grant

The grant is paid via bank deposit transfer in April 2019.

(6) Use of the Grant

The grant must be used in line with the objective of the proposed research program and the regulations for the offer of the grant prescribed by the Foundation.

(7) Reporting and Acknowledgement

The research result and the use of grant must be reported by the grantee to the Foundation by the end of May 2020. The report form will be provided to grantee from the secretariat of the Foundation around April 2020. The research report will be released by the Foundation annual report and by the Foundation's web site.

When publishing an article regarding the granted research in any scientific journals, the grantee should specify that the research has been granted by the NOVARTIS Foundation (Japan) for the Promotion of Science.

Pre-examination by Ethics Committee at the facility you belong may be requested based on the content.

In case some violation or undesirable behavior is found, application right may be stopped for some years or return of the Research Grant may be requested.